



VOLUNTEER ASSISTANT DOCTOR

The volunteer assistant is the doctor that requests a stay in any department of the centers of the Parc de Salut Mar, for a limited time which depends on the head of department of the centre concerned .

1. CRITERIA AND REQUIREMENTS

- The maximum stay will last for one year, renewable upon request of the Head of Service.
- The the volunteer assistant logs in the Parc de Salut Mar under the internal name of physician assistant volunteer and for the exclusive purpose of training.
- The volunteer assistant has to have the title of specialist in the case of coming for learning a complementary technique in a particular specialty.
- The volunteer assistant has to have an accident policy and insurance that covers medical care.
- As a volunteer assistant a schedule will be established by the teacher training, depending on the program and with the approval of the head of department.
- The Parc de Salut Mar disclaims all claims with respect to illness or accident that might befall as a result of their stay in the Parc de Salut Mar.
- The volunteer assistant has to have the means to cover their own expenses during their stay in the hospital.
- The volunteer assistant will not receive any remuneration or compensation of the Parc de Salut Mar during the duration of the stay.
- The volunteer assistant is subjected to the rules of the hospital, as well as the rules of the department where he will made the stay.
- The volunteer assistant will not sign any medical documentation and not directly take care of inpatients or outpatients.
- The volunteer assistant once the stay finishes will leave the hospital on a voluntary

way. If he would like to finish voluntarily before the end of the stay, shall inform in writing to the Medical Director and the Teaching Service Office.

- The program does not give titles, but once completed the stay, the Department of Teaching of the Parc de Salut Mar will deliver a document certifying the training period,
- For volunteers of non-EU countries must have the residence permit for a period exceeding three months. For less will require a visa.

2. ACTIONS TO REQUEST A TRAINING PERIOD

1) The volunteer assistant medical will send to the office of educational attention an application for the traing period.

The document shall specify:

- Volunteer assistant degree.
- Dates to perform the training period
- Brief objectives of the stay.

2) Once evaluated for the Office of Educational Attention, the possibility of conducting the training period, the application will be sent to Head of Department and if the application is aproved, the volunteer has to send to the office the following documents:

- a) Curriculum Vitae.
- b) Certified copy of the official degree of the volunteer as a physician assistant (bachelor's degree or doctorate in Medicine or Specialist).
- c) Photocopy of collegiate card, if applicable.
- d) Individual Policy of accident insurance and repatriation in the case of the assistant is foreigner.
- e) Photocopy of passport for foreigners.
- f) Passport size photograph.
- g) Residence permit (for people from non-EU countries), in case of stays exceeding 3 months).
- h) Visa, if applicable.
- i) Brief program that specifies the activity you want to do during your stay.

3) The Office of Educational Attention of the Parc de Salut Mar once accepted the request for the training period will initiate the official paperwork.

4) The Medical Director of the Parc de Salut Mar, according to the documentation provided by the Office of Educational Attention will issue a letter of official acceptance.

5) The Office of Educational Attention shall send to the volunteer, the Head of Department and the Chief of the Human Resources office of the school concerned, the order issued by the Medical Director of the Parc de Salut Mar

6) To access to the dependences of the Parc de Salut Mar the Office of Educational Attention will give to the assistant an identification card.